

RECORD OF PROCEEDINGS

CAMBRIDGE CITY SCHOOL DISTRICT

Board of Education

Special Board Meeting

Garfield Administrative Center — 5:00 P.M.

June 21, 2023

The Cambridge City School Board of Education met in Special Session at 5:00 p.m. at Garfield Administrative Center on Wednesday, June 21, 2023.

A. PRESIDENT'S PROCEDURES

1. Call to Order

2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

3. Pledge of Allegiance

4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho

Mr. Dave Gray

Mr. Ron Miller

Mr. Dave Peoples

Also present were: Mr. Dan Coffman, Superintendent

Mr. Ed Wright, Treasurer

Mr. Dave Caldwell, Business Manager

B. RECEPTION OF VISITORS

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.

3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda – RECEPTION OF VISITORS.

C. ADOPTION OF AGENDA with changes and Addendum

Change under Personnel; eliminating item #4

Motion and Roll Call

Resolution FY2023-094 On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to approve the Agenda with changes and Addendum.

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Peoples, aye, Motion passed 4-0.

D. COMMUNICATIONS

No Communication

E. ADMINISTRATIVE COMMENTS

Mr. Coffman reminded the Board that the Open House for the Transportation Center will be on Thursday, June 22, 2023 at 5:00 p.m.- 6:00 p.m. with Facebook live starting at 4:30 p.m.

F. OLD BUSINESS

No Old Business

G. TREASURER'S REPORT/RECOMMENDATIONS

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended May 31, 2023.

Board Graphs
Reconciliations
Cash Summary
Spending Plan Summary including YOY Comparison

2. The Treasurer recommends the Board of Education approve the following minutes:

May 23, 2023 Regular Board Meeting
June 13, 2023 Special Board Meeting

3. The Treasurer recommends the Board of Education approve the following donations:

| | | | |
|-----------|----------|-----------------------------------|--------------|
| 5/10/2023 | 500.00 | Donation for caps, gowns, tassels | Alice's Kids |
| 5/16/2023 | 2,000.00 | STEM Class | AMG Vanadium |

4. **STANDARD YEARLY TREASURER AND DIRECTOR OF BUSINESS OPERATIONS AUTHORIZATIONS FOR FY2024**

Authorize the Treasurer and Director of Business Operations to pay bills within the limits of the appropriations resolution when merchandise is received in good condition and invoices are presented for payment.

Authorize the Treasurer and Director of Business Operations to serve as the purchasing agent for the school district for FY2024.

Authorize the Treasurer to secure advances from the Guernsey County Auditor when funds are available and payable to the school district for FY2024.

Authorize the Treasurer to invest interim funds at the most productive rate whenever funds are available as outlined by Board policy.

5. **COMPREHENSIVE INSURANCE COVERAGE RENEWAL**

Authorize the Treasurer or Director of Business Operations to renew the district insurance package through the Ohio School Plan for liability, fleet/auto, property, violence, cyber and pollution insurance coverage.

6. The Treasurer recommends the Board of Education approve the Initial Temporary Revenue and Appropriations in the amount of \$43,435,441.35 for FY2024.

Motion and Roll Call

Resolution FY2023-095 On a motion by Mr. Miller and seconded by Mr. Evancho, the Board moved to approve items 1-6.

Roll Call: Mr. Miller, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Peoples, aye, Motion passed 4-0.

H. **SUPERINTENDENT’S REPORT/RECOMMENDATIONS**

A. **GENERAL BUSINESS**

1. **RESOLUTION DECLARING AN INTENT TO COOPERATE WITH OMERESA ITC TO CONTINUE COOPERATIVE SERVICES FOR FY2024**

Approve the resolution declaring intent to cooperate with OME-RESA for the following services for FY 2024:

- EMIS Services
- Non-ISP Technical Services
- Fiscal Services
- Student Information
- Grade Book, Virtual Classroom Parent Access
- Same Goal
- Custom Report Cards/Transcripts-SI/GB Required
- Virtual Server Hosting and Disaster recovery Services
- Administrative In-Service (per district)

2. **RESOLUTION**

Approve the membership into the Coalition of Rural and Appalachian Schools (CORAS) for the 2023-2024 school year.

3. **RESOLUTION**

Approve a resolution to approve the FY24 ECOESC Service Agreement.

4. **RESOLUTION**

Approve the employee work calendars for the 2023-24 school year.

5. **RESOLUTION**

Approve memorandum of Understanding with ESC of Central Ohio regarding a mathematics professional development and course creation for Cambridge High School.

6. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Girls Soccer Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Head Girls Soccer Coach** for the 2023-2024 school year with **Kalyn Davis**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

Motion and Roll Call

Resolution FY2023-096 On a motion by Mr. Evancho and seconded by Mr. Miller, the Board moved to approve items 1-6.

Roll Call: Mr. Evancho, aye, Mr. Miller, aye, Mr. Gray, aye, Mr. Peoples, aye, Motion passed 4-0.

PERSONNEL

Classified

1. **SEASONAL EMPLOYMENT**

Approve the following for seasonal employment for the 2022-2023 school year on an as needed basis **pending the appropriate paperwork.**

Tyler Reed

2. **SEASONAL EMPLOYMENT**

Approve the following for seasonal employment for the 2023-2024 school year on an as needed basis **pending the appropriate paperwork.**

Tyler Reed

3. **BUILDING CUSTODIAN/CPS/SECOND SHIFT**
Approve the following as second shift custodian at CPS for 8 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork** effective June 7, 2023.

Leland Brown

4. ~~**EDUCATIONAL AIDE/HIGH SCHOOL IN SCHOOL SUSPENSION MONITOR**~~
~~Approve the following as an educational aide at the high school as the in-school suspension monitor for 7 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork.**~~

~~Becky Smalley~~

5. **BUILDING CUSTODIAN/CHS/FIRST SHIFT**
Approve the following as first shift custodian at CHS for 8 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork** effective May 30, 2023.

Lori Feyko

6. **RESIGNATION**
Approve the resignation of Tiffany Elston cook at CIS effective June 2, 2023.

7. **EXTENDED SERVICE**
Approve extended service for Audra Carpenter for up to 15 days for the 2023-24 school year starting after July 1, 2023. (time sheet to be provided)

8. **RESIGNATION**
Approve the resignation of Kevin Rainer custodian at CMS effective June 9, 2023.

9. **ATHLETIC VOLUNTEER**
Approve the following as an athletic volunteer on an as needed basis for the 2023- 24 school year.

David Lilly

10. **SUBSTITUTE TEACHER**
Approve the following as a substitute teacher for the 2023-2024 school year on an as needed basis **pending the appropriate paperwork.**

Brittany Beltran

11. **UNPAID LEAVE OF ABSENCE**

Approve the following unpaid leave of absence/

Paige Foraker

June 6,7,and 9th, 2023 (3 days)

12. **AIDES/TUTORS SUMMER CATS CAMP SESSION 1 and SESSION 2/CPS**

Approve the following as Aides/Tutors for Summer CATS Camp (Session 1, Session 2 and Planning Time) at CPS May 1 - July 27, 2023 based on student enrollment to be paid \$20.00 per hour funded by The Summer Learning Afterschool and Opportunity Grant and/or ARP ESSER (time sheets to be provided) **pending appropriate paperwork.**

Jordan Ball
Abby Winland
Robin Kinnan
Kiera Wilkey

13. **AIDES/TUTORS SUMMER CATS CAMP SESSION 1 and SESSION 2/CIS**

Approve the following as Aides/Tutors for Summer CATS Camp (Session 1, Session 2 and Planning Time) at CIS May 1 - July 27, 2023 based on student enrollment to be paid \$20.00 per hour funded by The Summer Learning Afterschool and Opportunity Grant and/or ARP ESSER (time sheets to be provided) **pending appropriate paperwork.**

Reagan Flood
Laney Carpenter
Marilyn (Kay) Jenkins
Kara Loader
Kiera Wilkey

14. **AIDES/TUTORS SUMMER CATS CAMP SESSION 1 and SESSION 2/CMS**

Approve the following as Aides/Tutors for Summer CATS Camp (Session 1, Session 2 and Planning Time) at CMS May 1 - July 27, 2023 based on student enrollment to be paid \$20.00 per hour funded by The Summer Learning Afterschool and Opportunity Grant and/or 21st CCLC Grant and/or ARP ESSER (time sheets to be provided) **pending appropriate paperwork.**

Anna Higgins
Kylee Roe
Esmerelda Garcia
Zach Ogle

Certified

15. **UNPAID LEAVE OF ABSENCE**

Approve unpaid leave of absence for Kyle Pertuset for April 17, 2023.

16. **REHIRE/RETIREE**

Approve the following for a one (1) year limited contract effective the 2023-24 school year.

Kevin Gunn

17. **LIMITED TEACHER CONTRACTS/NEW TEACHERS**

Approve the following limited one (1) year teacher contract effective for the 2023-2024 school year **pending the appropriate paperwork.**

| | |
|------------------|-----------------------------------|
| Bailey Joseph | CIS 4 th Grade |
| Brianna Barker | CMS 7 th Grade Math |
| Hunter Carpenter | CMS 8 th Grade Science |
| Andrea Hastings | Kindergarten |
| Amanda Shepherd | Kindergarten |
| Megan Clodfelter | 1st Grade |
| Gracie Hayes | 2nd Grade |

18. **RESIGNATION**

Approve the resignation of Darianne Snyder 4th grade teacher at CIS effective at the end of the 2022-2023 school year.

19. **LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE/SUPPLEMENTAL CONTRACTS**

Approve supplemental contracts for the following serving as members of the Cambridge City School's LPDC for the 2023-2024 school year as per the negotiated agreement to be paid \$1,500 each.

Bob Willis Erica Orahoske Ray Sims Kevin Gunn

20. **HIGH SCHOOL DEPARTMENT ADVISORS**

Approve the following as department advisors for the 2023 - 2024 school year.

| | |
|--------------------------------|-------------------------------|
| Yearbook Advisor | Rachel Todd |
| Yearbook Business Manager | Rachel Todd |
| Washington DC Advisor | Jennifer Luallen |
| Washington DC Advisor | Mike Birkhimer |
| CMS Student Council Advisor | Tyler Cota |
| Math Dept Head | Kevin Smith |
| Science Dept Head | Ann Sherry |
| English Dept Head | JoEllen Perkins |
| Social Studies Dept Head | Kyle Winland |
| Special Education Dept Head | Kevin Gunn |
| Class of 2027 Advisor | Rachel Todd |
| Class of 2027 Advisor | Dana Todd |
| Class of 2026 Advisor | Stacy Mathews |
| Class of 2026 Advisor | Suzanne Mascolino |
| Class of 2025 Advisor | Pippa Mikes |
| Class of 2024 Advisor | April Castello |
| CHS Student Council Advisor | Melissa Hains (1/2 stipend) |
| CHS Student Council Advisor | Sadie Williams (1/2 stipend) |
| Band Director | Zachary Krnach |
| Asst. Band Director | Michelle Haverfield |
| National Honor Society Advisor | Ann Sherry |
| Key Club Advisor | Kyle Winland (1/2 stipend) |
| Key Club Advisor | JoEllen Perkins (1/2 stipend) |

Motion and Roll Call

Resolution FY2023-098 On a motion by Mr. Evancho and seconded by Mr. Gray, the Board moved to approve item 20.

Roll Call: Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, abstain, Mr. Peoples, aye, Motion passed 3-0 and one abstention.

21. **PERSONAL SERVICE CONTRACT**

Approve Elizabeth Patterson as the nurse at St. Benedict's School for up to 27 days per year for 6 hours per day to be paid \$17.57 per hour for the 2023-2024 school year.

22. **TEACHERS FOR SUMMER CATS CAMP SESSION 1 and SESSION 2/CIS**

Approve the following as teachers for Summer CATS Camp (Session 1, Session 2 and Planning Time) at CIS May 1 - July 27, 2023 based on student enrollment to be paid

\$30.00 per hour funded by The Summer Learning Afterschool and Opportunity Grant and/or ARP ESSER (time sheets to be provided) **pending appropriate paperwork.**

Chelsea Coleman
McKenzie Deeks
Kelly Bergeson
Crystal Dyer
Arianna Stoner
Kara Loader
Erika Smith

23. **TEACHERS FOR SUMMER CATS CAMP SESSION 1 and SESSION 2/CHS**
Approve the following as teachers for Summer CATS Camp (Session 1, Session 2 and Planning Time) at CHS May 1 - July 27, 2023 based on student enrollment to be paid \$30.00 per hour funded by The Summer Learning Afterschool and Opportunity Grant and/or ARP ESSER (time sheets to be provided) **pending appropriate paperwork.**

Jamaal Lowery
Zachary Boyd
Susanna Mascolino

24. **AIDES/TUTORS SUMMER CATS CAMP SESSION 2/CPS/CIS/CMS/CHS**
Approve the following as aides/tutors for Summer CATS Camp (Session 2 and Planning time) at CPS, CMS, CIS, CHS May 1 - July 27, 2023 based on student enrollment to be paid \$20.00 per hour funded by The Summer Learning Afterschool and Opportunity Grant and/or 21st CCLC or ARP ESSER (time sheets to be provided) **pending appropriate paperwork.**

Stephanie Taylor Kendal Kenworthy
Hannah Wilson

25. **SUBSTITUTE TEACHER**
Approve the following as a substitute teacher for the 2023-24 school year on an as needed basis **pending the appropriate paperwork.**

Varhonda Burlingame

26. **RESIGNATION**
Approve the resignation of Sawyer Leppla as Head Wrestling Coach effective June 14, 2024.

27. **DISTRICT-WIDE CLASSROOM AIDE/CHS**
Approve the following as a district-wide classroom aide at CHS for 6.5 hours per day to be paid per the negotiated agreement days worked will be according to Board approved work calendar effective the 2023-24 school year.

Becky Smalley

28. **REGULAR COOK /CIS**
Approve the following as a cook at CIS for 3 hours per day to be paid per the negotiated agreement.

Scott Meredith

29. **BUILDING 2nd SHIFT CUSTODIAN/CHS**
Approve the following as a 2nd shift custodian at CHS for 8 hours per day to be paid per the negotiated agreement. Days worked will be according to Board approved work calendar **pending the appropriate paperwork.**

Tori Swanson

Motion and Roll Call

Resolution FY2023-097 On a motion by Mr. Gray and seconded by Mr. Evancho, the Board moved to approve items 1-3, 5-19 and 21-29.

Roll Call: Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 4-0.

I. NEW BUSINESS

No New Business

J. BOARD RECOMMENDATIONS

1. RESOLUTION

WHEREAS, on May 26, 2023, Board Member Amy Kissinger, resigned her position as a member of the Board of Education; and

WHEREAS, pursuant to R.C. 3313.11, the Board of Education is required to fill such vacancy not earlier than ten days after such vacancy occurs by a majority vote of all remaining members of the Board; and

WHEREAS, pursuant to Board Policy 0145, the Board sought qualified and interested candidates from the community, requested that all such applicants submit a notice of their interest in writing to the Board President designees, and interviewed such applicants to ascertain their qualifications; and

WHEREAS, the Board of Education has considered and deliberated over those applicants to determine who could fill the Board vacancy created by Ms. Kissinger's resignation.

NOW, THEREFORE, BE IT RESOLVED, the Cambridge City School District Board of Education, pursuant to R.C. 3313.11, hereby appoints Steve Taylor to fulfill, until December 31, 2023, the term of the office for the vacant position originally expiring December 31, 2023.

BE IT FURTHER RESOLVED that the Board directs the Treasurer to give written notice to the board of elections that the vacancy has been filled by Steve Taylor.

Motion and Roll Call

Resolution FY2023-099 On a motion by Mr. Peoples and seconded by Mr. Evancho, the Board moved to approve Steve Taylor.

Roll Call: Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, nay, Mr. Miller, nay, Motion Failed 2-2.

Motion and Roll Call

Resolution FY2023-100 On a motion by Mr. Peoples and seconded by Mr. Evancho, the Board moved to approve Rachel Kanski.

Roll Call: Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, nay, Mr. Miller, nay, Motion Failed 2-2.

K. POLICY CONSIDERATION/ADOPTION

1. **POLICIES/ADMINISTRATIVE GUIDELINES**

Resolution indicating the first reading of new, revised and deleted policies. Policies are available at the Board Office for review. Policy adoption to occur in a subsequent Board meeting.

| | | | | |
|----------|-------|-------|-------|-------|
| #1230.03 | #1615 | #3215 | #4215 | #5512 |
| #7434 | #9160 | #8510 | | |

Motion and Roll Call

Resolution FY2023-101 On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to approve item 1.

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Peoples, aye, Motion Passed 4-0.

2. **REQUEST EXECUTIVE SESSION**

No Request for Executive Session

L. **NEXT MEETING**

DATE July 27, 2023

TIME 5:00 P.M.

PLACE Garfield Administrative Center

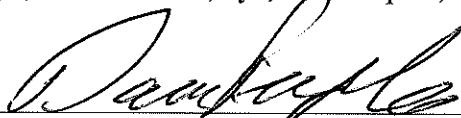
M. **ADJOURNMENT**

Motion and Roll Call


Resolution FY2023-102 On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to adjourn.

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Peoples, aye, Motion passed 4-0.

The meeting adjourned at 5:19 p.m.



Mr. Dave Peoples, Board President



Mr. Ed Wright, Treasurer

